



Bowness-on-Solway Primary School

Teaching Assistant

Purpose

- Under the supervision of teachers/senior staff, undertake a range of varied tasks to support teaching, learning and care by working largely 1:1 with an individual pupil and with groups of pupils.

Key Responsibilities

1. Support a child with their learning and communication needs.
2. Implement planned learning activities/teaching programmes as agreed with the teacher, adjusting activities according to pupil responses.
3. Support the teacher in monitoring, assessing and recording pupil progress and behaviour in order to contribute to the planning and evaluation of learning activities.
4. Provide emotional support and create a positive and inclusive learning environment.
5. Adapt learning materials to meet pupil needs.
6. Provide feedback to pupils in relation to attainment and progress under the guidance of the teacher.
7. Support learning by arranging / providing resources for lessons/activities under the direction of the teacher.
8. Support pupils' social, emotional and physical safety and wellbeing, reporting concerns to the appropriate person.
9. Be aware of, and comply with, all school policies and procedures including code of conduct, child protection, health and safety, security, confidentiality and data protection, reporting all concerns to a nominated person.
10. Encourage independent learning and promote inclusion of all pupils in and outside of the classroom and escorting and supervising pupils on educational visits and out of school activities.
11. Select, prepare and clear away classroom materials and learning areas ensuring they are available for use, including developing and presenting displays.
12. Share information about pupils with other staff, parents/carers, internal and external agencies, as appropriate and in a professional manner.
13. Within the context of school behaviour plans and policies, use initiative to deal with issues that arise and encourage pupils to take responsibility for their own behaviour.

Person Specification

	Essential	Desirable
Qualifications	QCF recognised relevant Level 2 for working with pupils aged over 5.	A relevant QCF level 3, or working towards level 3.
Knowledge	<p>Awareness of practices and procedures within education relating to the welfare, safety and education of children.</p> <p>Good understanding of children's growth and development and the ways in which children learn.</p> <p>General understanding of the National Curriculum and other basic learning programmes and strategies.</p> <p>Good basic English and maths knowledge.</p>	Knowledge of other services working with young people.
Relevant Experience	<p>Working with or caring for children and young people.</p> <p>Working in a classroom setting.</p>	<p>Working with children of key stage 1 and 2 ages.</p> <p>Experience of working with children with speech and language difficulties.</p>
Skills	<p>Ability to evaluate learning needs and actively seek learning opportunities.</p> <p>Ability to relate well to children and adults.</p> <p>Able to work constructively as part of a team, understanding classroom roles and responsibilities and own position within these.</p> <p>Holds high expectations and demonstrates a commitment to raising standards and achieving the best for the children in their care.</p> <p>Excellent interpersonal skills and the ability to develop and maintain positive relationships with parents, pupils and staff.</p>	<p>Effective use of ICT to support learning.</p> <p>Use of other equipment and technology e.g. computers, photocopiers, laminators.</p>
Other	<p>Requirement for some out of school and/or out of term working to support specific activities or events as appropriate.</p> <p>Ability to deal with information in a confidential manner.</p>	