



**Bowness-on-Solway Primary School**

**Position: Teacher – Maternity Cover**

### **Key Responsibilities**

1. Plan, prepare and implement high-quality lessons to mixed-age classes.
2. Provide effective feedback to pupils in line with school policy.
3. Assess, record and report on pupil progress.
4. Promote the safety and well-being of all pupils.
5. Work closely with the SENCO and all staff to ensure the full inclusion of all pupils.
6. Communicate effectively with colleagues, parents/carers and other appropriate persons.
7. Participate in statutory arrangements for appraisal.
8. Participate in continuous professional development.
9. Ensure that the school's health & safety procedures are understood and adhered to.
10. Prioritise safeguarding and well-being of all, in line with school policies.
11. Maintain high standards of conduct, appearance and punctuality.
12. Model good conduct, courtesy and behaviour to all pupils.
13. Carry out duties before and after school, and at break times.
14. Undertake other reasonable duties as required.

## Person Specification

	Essential	Desirable
<b>Qualifications</b>	Qualified Teacher Status (QTS).	Evidence of commitment to further continuous professional development.  Further professional qualifications or willingness to engage with these (e.g. NPQ).
<b>Knowledge</b>	<ul style="list-style-type: none"> <li>• Knowledge and understanding of:</li> <li>• the theory and practice of providing effectively for the individual needs of all children (e.g. classroom organisation and learning strategies);</li> <li>• statutory National Curriculum requirements at the appropriate key stage;</li> <li>• the monitoring, assessment, recording and reporting of pupils' progress;</li> <li>• the statutory requirements of legislation concerning Equal Opportunities, Health &amp; Safety, SEN and Child Protection;</li> <li>• the positive links necessary within school and with all its stakeholders;</li> <li>• effective teaching;</li> <li>• Good English and maths knowledge.</li> </ul>	<ul style="list-style-type: none"> <li>• Knowledge and understanding of:</li> <li>• the preparation and administration of statutory National Curriculum tests;</li> <li>• the links between schools, especially partner schools.</li> <li>• Knowledge of other services working with young people.</li> </ul>
<b>Relevant Experience</b>	Experience of teaching at key stage 1 and/or 2 (including as part of teaching practice when studying for a qualification).	Experience of: <ul style="list-style-type: none"> <li>• teaching across the primary age range;</li> <li>• teaching mixed-age classes;</li> <li>• leading multiple subjects;</li> <li>• working in partnership with parents.</li> </ul>
<b>Skills</b>	<ul style="list-style-type: none"> <li>• The class teacher will be able to:</li> <li>• promote the school's aims positively, and use effective strategies to monitor motivation and morale;</li> <li>• develop good personal relationships within a team;</li> <li>• establish and develop close relationships with parents, governors and the community;</li> <li>• communicate effectively (both orally and in writing) to a variety of audiences;</li> <li>• create a happy, challenging and effective learning environment;</li> <li>• Effective use of ICT and other technology to support learning.</li> </ul>	Ability to: <ul style="list-style-type: none"> <li>• develop strategies for creating community links;</li> <li>• make effective use of educational software and schemes of work.</li> </ul>

<b>Personal Characteristics</b>	<ul style="list-style-type: none"><li>• Approachable</li><li>• Committed</li><li>• Enthusiastic</li><li>• Able to motivate self and others</li><li>• A positive and calm manner, including when under pressure</li><li>• Well-organised</li><li>• Sense of humour</li><li>• Ability to deal with information in a confidential manner.</li></ul>	Willingness to go 'the extra mile' for the school.
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